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October 14, 20xx

Curtis Russell  
Administrator  
Charles Wells Foundation  
100 Main Street  
London, N18 1XE UNITED KINGDOM

Dear Mr. Russell,

As you know, girls and women are treated unfairly and even brutally in many African countries.

Schools 4 Girls is dedicated to changing that by educating and providing opportunities for girls in our 12 boarding schools in four African countries.

We know that your Foundation has helped to fund the work of many other charitable organizations working in Africa. In fact, we have formed mutually beneficial partnerships with many of your grant recipients.

We are applying to you for a grant of £200,000 to continue our vitally important work. Please see the information enclosed to learn more about the positive difference your contribution will help to make in the world.

Sincerely,

Alicia Monroe  
President  
Schools 4 Girls  
555-555-5555  
president@Schools4Girls.org  
www.Schools4Girls.org

School For Girls  
931 Liberty Drive  
Suite #103  
Washington, DC 20007

(PH) 555-555-5555  
(FX) 555-555-5556  
[www.School4Girls.com](http://www.School4Girls.com)



# Proposal

October 14, 20xx

## School 4 Girls Funding Request

Prepared for: Curtis Russell  
Administrator

Prepared by: Alicia Monroe  
President



## Description

Schools 4 Girls is dedicated to changing unfair treatment by educating and providing opportunities for girls in our 12 boarding schools in four African countries.

We are applying to you for a grant of £200,000 to continue our vitally important work. Please see the information enclosed to learn more about the positive difference your contribution will help to make in the world.



Over the last decade, the world has become increasingly aware of the disparity in treatment of and opportunities for women in many countries. Women are more than one half of the world population, yet in many places women have no opportunity for education and little chance at improving their lives and those of their children.

In recent years, the general public has become aware of the following facts:

■ **In many countries, women and girls have little access to education.**

In fact, in many locales, females are forbidden from even learning to read or write.

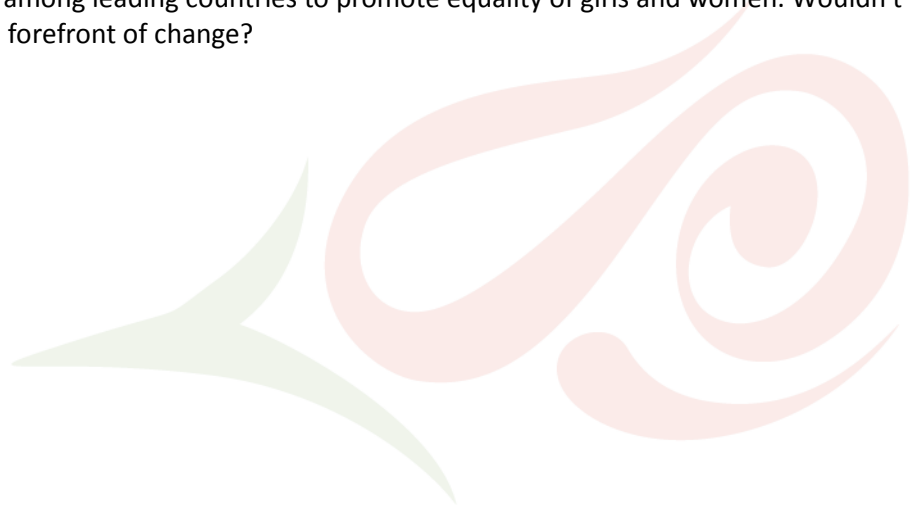
■ **In many countries, women and girls have little access to health care.**

In some areas, females are forbidden from seeing a male doctor, and because there are no female doctors, women and girls die from common ailments such as appendicitis or influenza.

■ **In many countries, there are no female leaders.**

And in many locales, women do not even have the right to vote.

This is a shocking state of affairs in the Twenty-First Century. There is currently great interest and public pressure among leading countries to promote equality of girls and women. Wouldn't you like to be at the forefront of change?





# Accommodations

Schools 4 Girls runs 12 boarding schools in four African countries for girls in the equivalent of U.S. grades 1-12.

Why boarding schools? Many local village schools educate only boys, leaving the girls to do housework and become wives and mothers as early as age 11. The schools that do educate girls are often too far away for most village girls to attend. By providing boarding schools, we can educate girls from remote locations, providing them with a safe, healthy environment in which to grow and learn.

## The Schools

- Although there is variety among our schools, a typical school has 8-10 classrooms and a cafeteria. A facility of this size usually serves a student population of 160-300 girls between the ages of seven and twenty. We strive for class sizes no greater than 30 students.
- Classes are taught in the predominant national language of the country, which is generally English or French. Textbooks and class supplies are provided for students and teachers.

## Student Dormitories

- In most student dormitories, two girls share a bedroom, and eight girls share a bathroom. This is far more privacy and space than most of these girls enjoy at home. Girls are grouped by age and class level. Boys are not allowed in the dormitories.
- Two school uniforms, bed linens, and towels are provided for each student. Each student works eight hours per week in food preparation, laundry, or housekeeping duties.

## Teacher Dormitories

- Although some teachers may live off-site, most schools generally provide a dormitory for female teachers. Each teacher has a private room and shares a bathroom with three other teachers. Male teachers are not allowed in dormitories unless married to a female teacher in residence.
- Teacher dormitories include a small kitchen and table for group conferences and socialization.

Our schools and dormitories have electricity and indoor plumbing, but most do not have central heating or air conditioning. Small stoves and fans are occasionally used to adjust temperatures for comfort.





# S A M P L E

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